Addendum to addendum for wider opening of schools (June 2nd 2020). Taken from Govt most recent guidance:

As more children return to St Egwin's, a number of important safeguarding principles remain the same:

- the best interests of children must always continue to come first. Circumstances may differ from family to family
- if anyone in a school has a safeguarding concern about any child they should follow our normal safeguarding protocols.
- a DSL or deputy should be available
- it is essential that unsuitable people are not allowed to enter the children's workforce and/or gain access to children
- children should continue to be protected when they are online as much as is possible in the circumstances.

Safeguarding policy

We have a Safeguarding policy in line with KCSIE 2019 etc and this has been updated to reflect the response to coronavirus. (Coronavirus annex/addendum that summaries key coronavirus related changes). The revised Safeguarding policy will also include this to reflect the return of more children from 1 June

- Our normal processes and procedures should be followed as we return. All staff have read the Safeguarding policy and addendums and the further addendum relevant to them, which is highlighted here in blue.
- It is expected that any new safeguarding concerns about individual children as staff see them in person following partial school closures is recorded on CPOMS and/or reported to DSL. They need to be recorded as Closure – COVID 19 and then the appropriate safeguarding category. These reports will be followed up.
- DSLs (and deputies) will have more time to support staff and children regarding new concerns (and referrals as appropriate) as more children return
- Relevant safeguarding and welfare information held on all children (including returning children) will remain accurate. DSL's will be doing all they reasonably can to ask parents and carers to advise them of any changes regarding welfare, health and wellbeing that they should be aware of before a child returns and on return.
- DSL (and deputy) arrangements will be in place with a DSL always on site unless illness occurs in all and then WCF will be alerted. In unusual circumstances a DSL will be available remotely after wider opening of schools.
- Peer on peer abuse - given the different circumstances at St Egwin's a revised process may be required for managing any report of such abuse and supporting victims (the principles as set out in part 5 of KCSIE should continue to inform any revised approach)

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- We will continue to support vulnerable children
- Online safety will be reviewed by DSLs and Head of ICT. Action plan drawn up and implemented to support our young people.
- Any updated advice received from the local safeguarding partners will be supported and actioned
- Any updated advice received from local authorities regarding children with education, health and care (EHC) plans, the local authority designated officer and children's social care, reporting mechanisms, referral thresholds and children in need will be actioned
- St Egwin's will continue to work with and support children's social workers, the local authority virtual school head for looked-after and previously looked-after children and any other relevant safeguarding and welfare partners

Staff and volunteers will be made aware of any new policy and will be kept up to date as it is revised.

The revised policy will be made available publicly.

Designated safeguarding leads (DSLs)

As more children return we will aim to have a trained DSL (or deputy) available on site. However, it is recognised that in exceptional circumstances this may not always be possible, and where this is the case:

- a trained DSL (or deputy) from the school can be available to be contacted via phone or online video - for example working from home
- sharing trained DSLs (or deputies) with other schools or colleges (who should be available to be contacted via phone or online video)

Where a trained DSL (or deputy) is not on site, in addition to one of the above options, a senior leader will take responsibility for co-ordinating safeguarding on site. This might include updating and managing access to child protection files, liaising with the offsite DSL (or deputy) and as required liaising with children's social workers where they require access to children in need and/or to carry out statutory assessments at the school.

The DSL (or deputy) will provide support to teachers and pastoral staff to ensure that contact is maintained with children (and their families) who are not yet returning to school. Staff should be encouraged (where possible) to make calls from the school or site via school phones and devices. Where staff use personal phones to make calls, they should withhold their personal number by putting 141 before the telephone number to be called. A process will be implemented to support this initiative.

It is acknowledged that DSL training is unlikely to take place during this period (although the option of online training can be explored). For the period coronavirus

measures are in place, a DSL (or deputy) who has been trained will continue to be classed as a trained DSL (or deputy) even if they miss their refresher training.

DSLs (and deputies) should continue to do what they reasonably can to keep up to date with safeguarding developments, such as via safeguarding partners, newsletters and professional advice groups.

Identification of vulnerable children

Vulnerable children for the purposes of continued attendance during the coronavirus are

- assessed as being in need under section 17 of the Children Act 1989, including children who have a child in need plan, a child protection plan or who are a looked-after child
- have an education, health and care (EHC) plan and it is determined, following risk assessment (risk assessment guidance), that their needs can be as safely or more safely met in the educational environment
- have been assessed as otherwise vulnerable by educational providers or local authorities (including children's social care services), and who could therefore benefit from continued attendance. This might include children and young people on the edge of receiving support from children's social care services, adopted children, those at risk of becoming NEET ('not in employment, education or training'), those living in temporary accommodation, those who are young carers and others at the provider and local authority's discretion
- School (supported by the DSL or deputy) will continue to work with and support children's social workers, virtual school heads and any other relevant safeguarding and welfare partners to help protect vulnerable children.

Attendance

Vulnerable children attendance is expected, where it is appropriate for them (that is, where there are no shielding concerns for the child or their household, and/or following a risk assessment for children with an EHC plan), so that they can gain the educational and wellbeing benefits of attending. Vulnerable children – regardless of year group – that have not been attending in the recent period are expected to return to school where this would now be appropriate for them to do so. The govt expects educational providers and other relevant partners to work with and support the relevant families and pupils to return to school where attendance is appropriate. Our aim would be:

- for vulnerable children who have a social worker, attendance is expected unless the child/household is shielding or clinically vulnerable. There may be other exceptional circumstances which will be discussed with social worker.
- for vulnerable children who have an education health and care (EHC) plan, attendance is expected where it is determined, following risk assessment, that their needs can be as safely or more safely met in the educational environment

- for vulnerable children who are deemed otherwise vulnerable St Egwin's that attendance is expected unless the child/household is shielding or clinically vulnerable

St Egwins will continue effective multi agency working where children with a social worker do not attend. We will follow up with any parent or carer whose child has been expected to attend and doesn't.

When communicating with parents and carers it would be helpful for staff to confirm that emergency contact numbers are correct and ask for any additional emergency contact numbers where they are available.

Parents and carers will not be penalised if their child does not attend educational provision.

Staff training and induction

Staff will be sent the addendum to the addendum and read the amendments to our policy, highlighted in blue

New staff who are recruited, or new volunteers will continue to be provided with a safeguarding induction.

What happens if we have an outbreak of Covid-19 (Taken from Gov guidance)

What happens if someone becomes unwell at school?

If anyone in school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste of smell (anosmia), they must be sent home and advised to follow the COVID-19: guidance for households with possible coronavirus infection guidance.

If the pupil is in your 'bubble' you must immediately call the office from your mobile phone to alert someone to come and collect the pupil.

The pupil will be moved to RL's office where they can be isolated behind a closed door and with appropriate adult supervision if required. The room has ventilation.

If the pupil needs to go to the bathroom while waiting to be collected, they will use a separate bathroom in the school canteen. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.

PPE will be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a child with complex needs).

In an emergency, we will call 999 if they are seriously ill or injured or their life is at risk.

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If a member of staff has helped someone with symptoms, they do not need to go home unless they develop symptoms themselves or the child subsequently tests positive (Staff can request to be tested to see if they have contracted Covid). Staff should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people.

What happens if there is a confirmed case of coronavirus in school?

When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.

Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.

Where the young person or staff member tests positive, the rest of their 'bubble' and any other person they have had close contact with will be sent home and advised to self-isolate for 14 days. The other household members of that 'bubble' do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.

As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools on the most appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.

Should educational settings ask parents to report pupils' temperatures at the start of each day?

We will reiterate to parents the need to follow the standard national advice on the kind of symptoms to look out for that might be due to coronavirus, and where to get further advice. If anyone in the household develops a fever, or a new continuous cough, or a loss of, or change in, their normal sense of taste or smell (anosmia), they are advised to follow the <u>COVID-19: guidance for households with possible coronavirus infection guidance</u> (which states that the ill person should remain in isolation for 7 days and the rest of the household in isolation for 14 days).

Will children and young people be eligible for testing?
When school opens to the wider cohort of children and young people, all those children and young people eligible to attend, and members of their households, will have access to testing if they display symptoms of coronavirus. This will enable them to get back into education, and their parents or carers to get back to work, if the test proves to be negative. Parents will have a number of routes to access testing for them and their children. Visit the <u>guidance on coronavirus testing and how to arrange to have a test</u>.

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Will teachers and other staff be able to get tested if they have symptoms?
Access to testing is already available to all essential workers. This includes anyone involved in education. Contact the Headteacher if you need a test.

Mental Health

Negative experiences and distressing life events, such as the current circumstances, can affect the mental health of children and their parents. We will attempt to source and signpost to appropriate support. We will plan support through the curriculum and provide some capacity for counselling.

External agencies will be signposted to support mental health

We will be aware of the impact the current circumstances can have on the mental health of those students/pupils (and their parents) who are continuing to work from home, including when setting expectations of childrens' work.

Online Safety

We will continue with our contingency arrangements if our IT staff become unavailable.

Useful links:
The UK Council for Internet Safety provides information to help governing bodies and proprietors assure themselves that any new arrangements continue to effectively safeguard children online.

The UK Safer Internet Centre's professional online safety helpline, email helpline@saferinternet.org.uk or telephone 0344 381 4772 provides support for the children's workforce with any online safety issues they face.
The NSPCC Learning website also provides useful support and training opportunities for professionals.

Local authorities may also be able to provide support.

Children and online safety away from school

St Egwin's will be doing what we reasonably can to keep our children safe online.

All staff who interact with children, including online, must continue to look out for signs a child may be at risk. Any such concerns should be dealt with as per the Safeguarding policy and where appropriate referrals should continue to be made to children's social care and as required the police.

Remote education

DFE has provided guidance re remote learning Staff responsible for remote learning must be aware of these:

guidance on safeguarding and remote education

Case studies are available to learn from each other's emerging practice as they develop their approaches to providing remote learning

Virtual lessons and live streaming

There is no expectation that teachers should live stream or provide pre-recorded videos. St Egwin's is currently not delivering in this way. If this becomes an option the manager of the initiative must be familiar with the Safeguarding policy, AUP etc and inform practice using the links below:

Guidance from the National Cyber Security Centre on which video conference service is right for you and using video conferencing services securely can help set up video conferencing safely, if you choose to use it.

In addition, guidance from the UK Safer Internet Centre on safe remote learning includes detailed advice for real time online teaching and the London Grid for Learning safeguarding advice includes platform specific advice.

Teachers should try to find a quiet or private room or area to talk to pupils, parents or carers. When broadcasting a lesson or making a recording, also consider what will be in the background.

Online safety

We will consider the safety of our pupils when they are asked to work online.

The Staff Code of Conduct, AUP and other relevant policies must be adhered to eg acceptable use of technologies, staff pupil/student relationships and communication including the use of social media. The policy should apply equally to any existing or new online and distance learning arrangements which are introduced.

St Egwins will begin a review of relevant policies, working practices to consider if our existing policies adequately reflect that some children (and in some cases staff) continue to work remotely online. As with the Safeguarding policy, in some cases an annex/addendum summarising key coronavirus related changes may be more effective than re-writing/re-issuing the whole policy. When reviewing these policies the following strategies may be helpful:

guidance for safer working practice for those working with children and young people in education settings published by the Safer Recruitment Consortium.

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The local authority may be able to support when planning online lessons/activities and considering online safety.

We will continue to ensure any use of online learning tools and systems is in line with privacy and data protection requirements.

Pupils who are being asked to work online will be given very clear reporting routes so they can raise any concerns whilst online. As well as reporting routes back to the school this should also signpost children to age appropriate practical support from the likes of:

- Childline - for support
- UK Safer Internet Centre - to report and remove harmful online content
- CEOP - for advice on making a report about online abuse

St Egwins will continue to communicate with families and explore ways of working after the wider opening of schools. Those communications will continue to be used to reinforce the importance of children being safe online.

We will explore different ways of communicating with parents and carers so they are aware of what their children are being asked to do online, including the sites they will asked to access and be clear who from the school (if anyone) their child is going to be interacting with online.

Parents and carers may choose to supplement the school online offer with support from online companies and in some cases individual tutors. In their communications with parents and carers, schools and colleges should emphasise the importance of securing online support from a reputable organisation/individual who can provide evidence that they are safe and can be trusted to have access to children.

Support for parents and carers to keep their children safe online includes:

- Thinkuknow provides advice from the National Crime Agency (NCA) on staying safe online
- Parent info is a collaboration between Parentzone and the NCA providing support and guidance for parents from leading experts and organisations
- Childnet offers a toolkit to support parents and carers of children of any age to start discussions about their online life, to set boundaries around online behaviour and technology use, and to find out where to get more help and support
- Internet Matters provides age-specific online safety checklists, guides on how to set parental controls on a range of devices, and a host of practical tips to help children get the most out of their digital world
- London Grid for Learning has support for parents and carers to keep their children safe online, including tips to keep primary aged children safe online
- Net-aware has support for parents and carers from the NSPCC and O2, including a guide to social networks, apps and games

- <u>Let's Talk About It</u> has advice for parents and carers to keep children safe from online radicalisation
- <u>UK Safer Internet Centre</u> has tips, advice, guides and other resources to help keep children safe online, including parental controls offered by home internet providers and safety tools on social networks and other online services

Government has also provided:

- <u>support for parents and carers to keep children safe from online harms</u>, includes advice about specific harms such as online child sexual abuse, sexting, and cyberbullying
- <u>support to stay safe online</u> includes security and privacy settings, blocking unsuitable content, and parental controls

School will continue to signpost parents / carers to agencies, organisations who deal specifically with online safety.

<u>Signed</u>

N Jeacock   Chair of Governors

N Pullan   Headteacher

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